

**APPLICATION FOR SABBATICAL LEAVE BY \_\_\_\_\_**

**(Name of faculty member)**

Faculty members applying for sabbatical leave should complete items on this sheet.

1. Brief description of sabbatical project:

2. Year granted tenure: \_\_\_\_\_

3. Current rank: \_\_\_\_\_

4. Number of semesters completed in full-time teaching or research at the University of Mississippi prior to the effective date of the requested leave, either consecutively or interrupted only by official leave of absence, and since my last sabbatical, if any: \_\_\_\_\_

5. Time leave is requested for:

- Fall semester of academic year 2019-2020 (6 months)
- Spring semester of academic year 2019-2020 (6 months)
- Fall and spring semesters of academic year 2019-2020 (1 year)
- Spring semester of academic year 2019-2020 and Fall Semester of 2020-2021 (1 year)

6. During the sabbatical leave, my address will be:

\_\_\_\_\_

7. Checks indicate that I have provided information required:

- A. Attachment A is a detailed description of the project to be carried out while on leave, with an indication of the anticipated end-product (e.g., a book, monograph, new courses, additional experience).
- B. Evidence, if such seems indicated, of my special competence to carry out the project.
- C. A current curriculum vitae.
- D. Copies of my faculty activity reports for the last five years.
- E. A statement of other compensation I anticipate during the leave and any service required for this compensation.

8. My signature indicates that I have read, understood, and agree to abide by the Sabbatical Leave Policy of the University of Mississippi.

\_\_\_\_\_  
Signature Date

These materials should now be presented to the faculty member's department chair.

*Application for sabbatical leave shall be submitted through one's department/unit chair to the appropriate Academic Dean by November 1 and to the Provost/Executive Vice Chancellor no later than November 15 of the preceding academic year on application forms available in the Office of the Provost/Executive Vice Chancellor.*