CLA Summer Research Award Guidelines
Summer 2017

College of Liberal Arts Summer Research Awards are granted competitively to tenured and tenure-track faculty members in the College. The award provides up to $9,500 (which includes fringes) to cover all costs related to the proposal. The number of awards available each year will be based on availability of funds.

The Summer Research Award (SRA) is intended to support scholarly and creative activities likely to result in a significant contribution to the discipline, and should be consistent with research or creative activities described in departmental promotion and tenure guidelines. Proposals for projects to develop or refine pedagogy or that seek support for the communication of research results (e.g., to attend meetings) will not be considered.

This year the application includes a budget form to give the details about expected project costs. Approved costs include the following:

- Faculty member salary (please add 25.5% to account for fringe benefits)
- Graduate student salary (please add 8% to account for fringe benefits)
- Travel costs
- Equipment
- Supplies and other related expenses

Given the significant cuts to the College budget, each applicant who has money in a personal overhead account received from a previous CLA summer research grant must offset his or her budget request with those funds.

ELIGIBILITY
To be eligible, faculty members must be employed by the University in 2017-18, and cannot hold a named chair. Faculty members cannot receive three consecutive research awards; recipients from 2015 and 2016 are thus not eligible for an award in 2017.

Award recipients may not teach more than one course during the summer, which includes May and August intersession. In early October, award recipients will submit a final report describing their accomplishments during the summer. This year recipients must also submit an actual cost report detailing the expenses incurred. If a final report or actual cost report is not submitted, the faculty member is not eligible to receive a future SRA.

SUBMISSION AND REVIEW PROCEDURE
Applications should be prepared according to the instructions on the application form, which is available on the College of Liberal Arts website. Each department chair (or department advisory committee) will rank-order the applications from his or her department. Based on these rankings, the department chair will fill out the SRA Chair Request Form then submit the SRA Request form along with the faculty applications to the Dean’s office. These documents can be submitted by email (libarts@olemiss.edu) or by paper copy. Proposals that are not ranked or that arrive without the department/chair’s comments will not be considered.

The Dean’s office will make every effort to fund all of the requests supported by the chair. However, placement on the departmental request form does not guarantee that the project will be funded.

Deadlines for the 2017 program are as follows:
- January 15, 2017: Chair Request Form and all department proposals due to Dean
- March 1, 2017: Awards announced
- October 15, 2017: Recipient reports due to department chairs
- October 31, 2017: Final reports submitted by department chairs to Dean