I. OPENING DISCUSSION
Brett Harris urged the C&P members to let faculty and staff know about her office if there are workplace concerns. She discussed her role as ombudsperson where she will function as a referral resource, mediator, information gatherer, and a listener. Brett has committed to four goals as ombudsperson: Impartiality, independence, informal process (not formal grievance), and confidentiality.

II. COURSE CHANGES
The following additions, changes, and deletions were approved by the committee:

BIOLOGY

ADD: BISC 417. Evolution and Medicine. Basic principles of evolution and their application to topics in medicine, including evolution of human populations and disease-causing agents in humans. Prerequisites: Bisc 160, Bisc 161, Bisc 162, Bisc 163 and Bisc 336 with a grade of C or better. (3)
ADD: BISC 507. Cell Biology of Cancer. Mechanisms underlying the aberrant behavior of cancer cells, with emphases on DNA repair, cell cycle control, cell death, differentiation and growth. Prerequisites: Bisc 160, Bisc 161, Bisc 162, Bisc 163, Bisc 336, Chem 105, and Chem 106 with a grade of a C or better. (3)

CHEMISTRY AND BIOCHEMISTRY

CHANGE: CHEM 401. Inorganic Chemical Principles. Application of physical chemical principles to the study of inorganic systems. Prerequisite: CHEM 332. (3)

TO: CHEM 401. Inorganic Chemical Principles Chemistry. Application of physical chemical principles to the study of inorganic systems. Prerequisite: CHEM 332. (3)

CHANGE: CHEM 402. Inorganic Chemical Laboratory. Synthesis, identification and study of physical and chemical properties of selected inorganic compounds. Prerequisite or corequisite: Chem 401. Students who withdraw from Chem 401 must withdraw from Chem 402. (1)

TO: CHEM 402. Inorganic Chemical Laboratory. Synthesis, identification and study of physical and chemical properties of selected inorganic compounds. Prerequisite or corequisite: Chem 401. Students who withdraw from Chem 401 must withdraw from Chem 402. (1)

CHANGE: CHEM 463. Senior Research. Research project conducted by the student under faculty supervision. Written report and either poster presentation or oral seminar presentation required. May be repeated for a maximum of 6 hours of credit. Prerequisite: Chem 226. Consent of Department Chairperson Required. (1-3)

TO: CHEM 463. Senior Research and Discovery. Research project conducted by the student under faculty supervision. Written report and either poster presentation or oral seminar presentation required. May be repeated for a maximum of 6 hours of credit. Prerequisite: Chem 226. Consent of Department Chairperson Required. (1-3)

MODERN LANGUAGES

ADD: SPAN 306. Spanish for Heritage Learners I. This course is intended for students who come from homes or communities where Spanish is spoken but require further development of reading, writing, spelling, and formal Spanish. Prerequisite: consent of instructor. (3)

ADD: SPAN 307. Spanish for Heritage Learners II. This course is a continuation of SPAN 306 and continues the development of reading, writing, spelling, and formal Spanish. Prerequisite: SPAN 306 and consent of instructor. (3)

CHANGE: SPAN 211. Intensive Intermediate Spanish. Continuation of Span 111. To develop continuing proficiency in Spanish, with cultural information about the Spanish-speaking world. Prerequisite: SPAN 111. (6)
TO: SPAN 211. Intensive Intermediate Spanish. Continuation of Span 111. To develop continuing proficiency in Spanish, with cultural information about the Spanish-speaking world. Prerequisite: SPAN 102, 111, or 121. (6)

WRITING AND RHETORIC

CHANGE: SPCH 314. Intercollegiate Debating. (3)

TO: SPCH 314. Intercollegiate Debating. This class teaches the fundamentals of decision-making and critical thinking through exploring debate, specifically Worlds Style British Parliamentary Debate. The focus of the class is on researching, organizing, preparing, and delivering oral presentations in a competitive environment. May be repeated once for credit. (3)

III. OTHER CATALOG CHANGES

ENGLISH

PH.D. in English
CHANGE: The requirements for the Ph.D. in English include 24 hours of course work beyond the master’s degree or 42 hours of coursework beyond the bachelor's degree (additional courses may be required by the Graduate Admission Committee on an individual basis); 18 hours of dissertation; successful completion of an Advanced Candidacy Examination (comprehensive); an approved dissertation prospectus; and successful oral defense of a dissertation. All students pursuing coursework for the Ph.D. should expect to meet with the Director of Graduate Studies at least once a year to discuss their progress. During the Advanced Candidacy Exam, the student's Advisory Committee will vote on whether to award an M.A. in passing and whether to approve the student's admission to candidacy for the Doctoral degree. For students admitted to the doctoral program with a bachelor's degree, the MA may be awarded upon successful completion of the PhD candidacy exam. The course work must include Engl 600 during a student’s first fall semester. Course work must also include 6 hours in English or American literature before 1800; 6 hours in English or American literature after 1800; and up to 6 hours of graduate course work in related disciplines and/or independent study. All course work must be completed before a student may submit any section of the Advanced Candidacy Examination. Graduate instructors teaching in the composition program are required to complete Engl 617 (Teaching College English).

MA in English
CHANGE: Students must complete 24 hours of course work with a B average and also complete an additional 6 hours of thesis credit. Engl 600 is required during the first fall semester of enrollment in full standing. Students must take 6 hours of course work in English or American literature before 1800 and 6 hours of English or American literature after 1800. Up to 6 hours may be taken in related disciplines and/or directed reading. Graduate instructors teaching freshman composition are required to complete Engl 617 (Teaching College English).

The requirements of the M.A. in English include 24 hours of course work with a B average; 6 hours of thesis credit; and the successful defense of the Master’s thesis or portfolio. Prior to the formation of a thesis or portfolio committee (typically in the student’s second year), students pursuing the M.A. degree should expect to meet once a year to discuss their progress.
For all students pursuing the M.A. degree, coursework must include Engl 600 (Introduction to Graduate Study) during the first fall semester of enrollment in full standing. The student’s course work will include 6 hours in English or American literature before 1800; 6 hours in English or American literature after 1800; and up to 6 hours of graduate course work in related disciplines, 3 of which maybe taken as independent study/directed reading. Application deadlines for directed reading courses in the fall and spring semesters are, respectively, April 1 and November 1. Graduate instructors teaching in the Department of Writing and Rhetoric are required to complete Engl 617 (Teaching College English), typically in the spring of their first year of enrollment in full standing.

INTERNATIONAL STUDIES

CHANGE: General Education Requirements
The general education/core curriculum requirements for this program are those defined by the College of Liberal Arts. All international studies majors are to fulfill their social sciences distribution requirements by taking Econ 202 and Econ 203, and their mathematics distribution by taking Math 271. With consent of the academic adviser, students may substitute Math 267 or Math 261 for Math 271.

MEDIEVAL STUDIES

CHANGE: The Minor in Medieval Studies consists of 18 semester hours, including His 354 or Engl 375 or Mill 375. Students must complete 15 hours at the 300-level or above from the approved list of courses below. The 18 semester hours must be taken in at least three different areas (e.g. Engl, Span, Germ), with 15 hours in an area different than the student's major. The same course may not satisfy requirements for both the major and the minor.

Medieval Studies Coursework
AH 330. Medieval Art
AH 332. Early Christian, Byzantine & Islamic Art
AH 334. Early Medieval Art and Archaeology
AH 336. Viking Art and Archaeology
AH 338. Romanesque and Gothic Art
AH 530. Topics in Medieval Art
Engl 354. Topics in Medieval Literature & Culture
Engl 356. Landscape in Medieval Literature
Engl 375/Mill 375. Introduction to Medieval Studies
Engl 405. Chaucer
Engl 406. Studies in Medieval Literature
Engl 427. Medieval Drama
Engl 503. Old English I
Engl 504. Old English II
Engl 505. History of the English Language
Fr 574. History of French Language
Fr 577. Survey of French Literature I
Fr 582. Medieval and Renaissance French Lit
Medieval Studies Coursework
Germ 574. History of the German Language
Germ 577. Survey of German Lit. & Culture I
His 354. The Middle Ages
His 355. Europe: Late Middle Ages and Renaissance
His 373. History of Ancient Christianity
His 374. Medieval Church and Empire
His 375. History of Medieval Christianity
Lat 329. Medieval Latin
Mus 501. Music of the Medieval/Renaissance Period
Phil 301. History of Philosophy I
Phil 307. Medieval Philosophy
Rel 323. Islam
Rel 326. Saints and Sexuality
Rel 372. Rise of Christianity
Rel 385. Western Mysticism
Span 574. History of Spanish Language
Span 577. Survey of Spanish Literature I

IV. C&P DISCUSSION
A. Dual enrollment – Holly Reynolds stressed that there needs to be a consistent policy about this within the university. The provost is asking CLA to go along w/ the rest of campus on this policy. The members decided to gather data & revisit the issue later.

B. Faculty Credentials database – Holly Reynolds will get CIP codes to verify.

C. Honor’s Day awards – The Provost wants to reduce the number of awards. There was discussion about having either individual department-level or college-level awards days.

D. Facilities –
   1. Active shooter – Holly Reynolds has spoken to Jeff Kellum of UPD. He will be coming up with a communication plan in the event of a situation. They are supposed to be hiring an emergency coordinator who will have more conversations about coordination.
   2. New Energy Management Coordinator – the new coordinator, Robert Martin, can come to individual departments & do an energy audit.
   3. Technology upgrades – Holly Reynolds announced that there will be new projectors in several classrooms in Bishop, Meek, and Bondurant.

E. Departmental P&T documents - Rich Forgette reported that each department needs to make their P&T documents consistent with UM external review policy and require four external reviewers. These policies need to be updated by spring 2015.

F. Consulting engagement – Dean Cohen encouraged departments to participate in the survey which will be emailed soon.
V. ANNOUNCEMENTS
   A. Next meeting – 3:00 on Thursday, November 19, at the Yerby Center.

   B. Adjourned at 5:00.